

# MATERIALS CERTIFICATION DOCUMENTATION

MTRB MC

To: MATERIALS TESTING & RESEARCH BRANCH

Date: \_\_\_\_\_

From: Agency: \_\_\_\_\_

Name of Requestor: \_\_\_\_\_

Subject: **MATERIALS CERTIFICATION REQUEST**

Project No.: \_\_\_\_\_

Project: \_\_\_\_\_

## 1. Material Manufacturer/Supplier (Source) Inspections:

Material	Inspected (Yes/No)	Inspecting Personnel Other Than State Highways	Location of Reports	Comments/Remarks
A. Asphalt Concrete				
B. Asphalt Concrete Base				
C. Recycle Asphalt				
D. Concrete (PCC)				
E. Metal Pipes				
F. Concrete Pipes				
G. Precast Members				
H.				

## 2. Information on Pay Proposal Items

### A. Sampling & Testing For Small Quantities:

Item No.	Material	Quantity	Comments/Remarks

### B. Documented Visual Inspection:

Item No.	Material	Quantity	Comments/Remarks

C. Materials Supplied by Other Agencies

Item No.	Material & Name of Agency	Quantity	Comments/Remarks

D. Contract Change Orders (CCO) – Revise Quantity of Materials Only:

Item No.	Material	Project Quantity	CCO No.	Revised Amount (+) or (-)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Telephone No.

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For Materials Testing & Research Branch Use Only

Status of Deficiencies:  
Suspense File Cleared \_\_\_\_\_ ☐ Yes ☐ No  
If no, indicate:

Item No.	Material	Date Notified	Action Taken

Materials Certification Issued to FHWA: ☐ Yes ☐ No      Date: \_\_\_\_\_